



Privacy Policy

Huron Window Corporation approaches our communications on the internet with respect for, and commitment to protecting the privacy rights of our dealers and customers. This privacy policy describes how we collect, protect, use and share information gathered by Huron Window Corporation.

- **What is personal information?**

Personal Information is any information that is identifiable with you. This information may include but is not limited to your name, mailing address, phone number, gender, email address, identification numbers, etc. Personal information, however, does not include your name, business title, or business address and business telephone number in your capacity as an employee of an organization.

- **How does the Huron Window Corporation site collect personal information from you?**

Huron Window Corporation will always collect your personal information by fair and lawful means. We may collect personal information from you through our web site, email or service warranty enquiries or as otherwise permitted by law.

- **Does Huron Window Corporation collect or use information collected from you with technology?**

The Huron Window Corporation Site collects some information about you using technology, so it may not be readily apparent to you that it is being collected. For instance, when you come to our site your IP address is collected so that we know where to send the information you are requesting. An IP address is often associated with the place from which you enter the internet like your Internet Service Provider (ISP), your company or your university. This information is not personally identifiable. The Huron Window Corporation Site uses information collected through technology to make our Site more interesting and useful to you.

- **What are cookies?**

“Cookies” are data files that a web site sends to your computer while you are viewing the site. These data files include information that allows our sites to remember important information that will make your use of the site more efficient and useful to you. Huron Window Corporation’s site uses cookies for a variety of purposes. Such as cookie technology and IP addresses to obtain non-

personal information from its on-line visitors, and also to provide registered visitors with the best possible personalized on-line experience.

- **How does Huron Window Corporation use cookies?**

The cookie tracks the total number of visitors to our site in an “aggregate” form (in other words, the personal information of the individual is pooled into a group of such information such that the personal information cannot be identified with that individual). We do not extract personal information in this process nor do we disclose this information other than to authorized Huron Window Corporation employees. Cookies are a tool to allow us to update and improve our sites.

- **What if I don't want cookies?**

If you don't want cookies, you can set your computer to warn you each time a cookie is being sent or turn off all cookies through your browser (eg. Internet Explorer or Netscape Navigator). (Check your browser HELP menu to learn the correct way to change or update your cookies.)

Note: If you disable cookies, you may be unable to access some features of ours or other web sites.

- **How does Huron Window Corporation use the personal information it has collected from you?**

We identify the purposes for which we use your personal information at the time we collect such information from you and obtain your consent in any case prior to such use. Some of the primary purposes for which we collect your personal information are to respond to warranty/service requests and response to product information requests. We may also use your personal information as otherwise permitted by the law.

- **To whom will Huron Window Corporation provide your personal information?**

We identify to whom, and for what purposes we disclose your personal information at the time we collect such information from you and obtain your consent to such disclosure. For example, we may disclose your personal information:

- 1) to third party service providers (Huron Window Corporation dealers) with whom we have a contractual agreement, which include appropriate privacy standards which may include fulfilling promotional product requests, service and warranty work.
- 2) Such other disclosures of personal information to such persons for which you provide your consent.
- 3) As otherwise permitted by the law.

- **Links to Other Sites**

Please note that once you have clicked on a link on the Huron Window Corporation Site, you may leave the Huron Window Corporation Site to a site which is no longer under the control of Huron Window Corporation, and to which our privacy policy no longer applies. You must read the privacy policy, if any of each linked site to see how your personal information will be handled on their site.

- **What type of security does Huron Window Corporation provide?**

The importance of security for all personal information collected through the web site is of utmost concern to us. We have taken technical, contractual, administrative and physical security steps to protect the personal information collected from you on the Huron Window Corporation website with a level of security appropriate to the sensitivity of the personal information collected. These security measures are periodically reviewed. However there are some things users can do to protect the security of their personal information as well. For instance, each user should never give out their password. Also, every user should sign out of their internet account and close their browser window when they finish surfing the Web so that other people using the same computer won't have access to their information.

- **Who do I contact with questions or concerns about this privacy policy?**

If you need further assistance, please contact the Huron Window Corporation privacy officer either by writing to us at Huron Window Corporation, 345 Mountain Street South, Morden, MB, R6M-1J5, or telephone at 1-800-565-3491 or through our website, www.huronwin.com and click on contact.